

Licensing Committee

Agenda

Date: Friday, 19 December, 2008
Time: 10.00 am
Venue: West Committee Room, Municipal Buildings, Earle Street,
Crewe CW1 2BJ

1. **Appointment of Chairman**

To appoint a Chairman for the remainder of the Municipal year.

2. **Appointment of Vice Chairman**

To appoint a Vice-Chairman for the remainder of the Municipal year.

3. **Apologies for Absence**

4. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

5. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Note: In order for officers to undertake any background research it would be helpful if questions were submitted at least one working day before the meeting.

6. **Terms of Reference for the Licensing Committee**

A verbal update will be provided at the meeting.

7. **Creation of Licensing Sub-Committees** (Pages 1 - 4)

To consider the creation of Sub-Committees of the Licensing Committee and to establish the protocol for arranging meetings of the Sub-Committees.

8. **Delegation of Licensing Functions** (Pages 5 - 18)

To consider the delegation of certain licensing functions from the Licensing Committee to Licensing Sub-Committees and officers.

9. **Committee Procedure** (Pages 19 - 30)

To consider the procedure to be adopted at hearings of the Licensing Committee and Sub-Committees.

10. **Fees and Charges** (Pages 31 - 36)

To receive information on the fees and charges currently charged by Congleton, Macclesfield and Crewe Borough Councils in relation to licensing functions and to consider the proposed fees for Cheshire East.

11. **Schedule of Meetings for Remainder of the Municipal Year**

To determine a schedule of meetings for the remainder of the Municipal year.